



FORT BELVOIR 2010 JOB FAIRS



Sponsored by

ARMY COMMUNITY SERVICE EMPLOYMENT READINESS PROGRAM

SAVE DATES –

MARCH 19 / MAY 21 / AUGUST 27
NOVEMBER 19

10am-2pm

LOCATION

“Fort Belvoir Community Center”

1200 Taylor Road

Fort Belvoir, VA 22060

Located off of Belvoir Rd near the new Hospital (under construction)

For more info, contact JobZone - 540-775-4199 / 540-226-1473

Janet.Giles@JobZoneOnline.com

www.JobZoneOnline.com





FORT BELVOIR JOB FAIR OVERVIEW – MARCH 19, 2010



sponsored by
FORT BELVOIR
ARMY COMMUNITY SERVICE
EMPLOYMENT READINESS PROGRAM
(ACS ERP)

WHAT

JobZone would like to offer you the opportunity to participate in the 2010 Fort Belvoir Job Fair to be held on Friday, March 19th. This event will include representatives of hiring employers, training centers, career counseling, and area business leaders with interactive seminars. Our goal is to **“assist employers with their recruiting needs by bringing resumes to match the job requirements!”**

WHO

The goal is to have hiring representatives from key areas such as Federal Agencies, Contractors, DOD/Military-affiliated, Corporate, Healthcare, Retail, Non-Profit and the Restaurant industries. Each Participant will have their own booth and an advertising awareness campaign to draw qualified candidates to their company. This will be great exposure for companies in key media areas owned by the Potomac News, Inc.

FREE WORKSHOPS AND EMPLOYER/JOB SEEKER ROUNDTABLE DISCUSSIONS

To deliver scheduled presentations for area business leaders in key dynamics such as Resume Critique, Interviewing Techniques, Owning Your Own Business, Networking a Job Fair.

WHEN

The first 2010 JOB FAIR will take place on **Friday, March 19th**
from 10AM to 2PM.

HOW

To participate as a company and reach hundreds of qualified applicants, contact JobZone – 540-775-4199 or email Janet.Giles@JobZoneOnline.com
Do not hesitate to be part of this special event brought to you by ACS and partner, JobZone first event.



FORT BELVOIR - ACS ERP/JOBZONE JOB FAIR OVERVIEW
MARCH 19, 2010



BASIC BOOTH PACKAGE ~ \$595.00

- Immediate face-to-face interviews with qualified career seekers.
- 6' and 8' tables & charis.
- Various ads placed in News & Messenger, PW Pulse, Stafford Sun, Belvoir Eagle, and numerous other military newspapers in the Metropolitan area (including Quantico, Pentagon, Dahlgren, Anacostia, Navy Yard, Bolling AFB, Andrews AFB, Patuxent River NAS, plus others).
- Company name featured in On-line Insidenova.com JOB EXPO Guide.
- Company name, website, and job descriptions featured in outgoing communication, email attachments, mailout listings, handouts passed out to all attendees, website listings, and postings.

in partnership with
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OPTIONAL BOOTH PACKAGES INCLUDE ADDITIONAL COMPANY LISTINGS AND JOB DESCRIPTIONS IN VARIOUS PAID MEDIA. CONTACT JOBZONE FOR MORE DETAILS.



~ \$695.00 / ~ \$795.00 / ~ \$995.00

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JOB POST PACKAGE

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FORT BELVOIR - ACS ERP/JOBZONE JOB FAIR OVERVIEW FRIDAY, MARCH 19, 2010

What are the benefits of attending the Fort Belvoir Virginia Job Fair 2010?

Benefits include:

1. Meet full-time, part-time, and contract recruitment needs face-to-face with career seekers in one location. Reduce the time, effort and cost of recruiting. Cutting down the time to fill jobs down to days, all at relatively low cost.
2. Highlight career opportunities to motivated, engaged, and interested qualified candidates
3. Builds brand recognition for the Employer's business, and helps raise awareness of Employer's company in their industry
4. Access to the 'hidden job' market. Thousands of qualified and motivated candidates visit these fairs are already working, but looking for a better career or are ready for a career change
5. Reach candidates who may not use traditional online career search methods to find their next career
6. Opportunity to host a "Workshop"

What time does the NOVA Job Expo run?

The JOB FAIR runs from 10 AM to 2 PM with a light breakfast and lunch available for all participating Employers. Setup time is available at 8:30 AM – 9:00 AM promptly. Hotel information is available upon request.

What's the deadline for an Exhibitor to purchase a booth?

Exhibitors should register 14 days prior to the March 19th 2010 (or maximum capacity) event date in order to take full advantage of the package offerings purchased including onsite and offsite company lists. We will make every reasonable attempt to accommodate Exhibitors who wish to register for an event after the registration deadline.

What are the cancellation/no show and refund policies?

Cancellation Policy: We do not offer refunds. If an Employer is unable to attend an event which they are registered for, the booth registration may be rolled over to the next event under the following conditions:

Registration cancellations must be received a minimum of 2 weeks prior to the event. Cancellations made after this deadline will be subject to the "no show" policy. Cancellations will be accepted via phone, fax or e-mail, and must be received by the stated cancellation deadline.

No Show Policy: Job Fair "no shows" forfeit their entire registration fee and materials, and are not eligible to roll the registration package over to another event. To avoid being considered a no show, please call and cancel before the 2 weeks advanced notice deadline. 'No shows' are not entitled to transfers or refunds at any time.

What time can Employers start setting up their booths?

It is recommended that Employers start booth set up approximately 1 hour prior to the event start time.

What time can Employers start breaking down their booths?

Employers should not start breaking down their booths prior to the scheduled end time for the event.

Are there any restrictions regarding what Employers bring at the Job Fairs?

Any special needs required of the Employer should be directed to Job Zone by calling Janet Giles at 540-775-4199. We reserve the right to remove from display any materials deemed unsuitable. Additionally, we reserve the right to reject or prohibit exhibits or exhibitors which the show considers objectionable or to relocate exhibits or exhibitors when, in our opinion, such moves are necessary to maintain the character and/or good order of the event.

Under what circumstances will JobZone cancel an event?

In the interest of exhibitor and seeker safety, events will be cancelled due to poor weather. If bad weather on the morning of the event, be sure to visit the website, www.JobZoneOnline.com, prior to showing up for any new updates on cancellations. Typically all new announcements are forwarded to all Exhibitors by email and telephone.



Janet Giles, founder of JobZone, LLC began her recruitment career as a contracting specialist for the federal government. Most recently, while serving as the Transition Assistance Program Manager and Job Fair Coordinator at Naval District Washington, West Area (Dahlgren), her emphasis was primarily focused on transitioning military to the civilian workforce. A large part of her recruitment and program management role has included helping hundreds of job seekers develop a career plan, write a resume, prepare for their first interview, and counsel right through the hiring phase. She utilizes an extensive database of employers and job seekers, sending out a large number of job postings to job seekers, which ultimately expedites the hiring process. From 2000 to 2005, she significantly increased the networking for both employers and the job candidates in the surrounding area of D.C. Metropolitan area to include Andrews AFB, Patuxent River NAS, Bolling AFB, Dahlgren, Stafford, Fredericksburg, Quantico/Triangle, Charlottesville, Richmond, and many other surrounding counties of Virginia, Maryland, and Philadelphia area. JobZone networks with employers and job candidates locally, nationwide, and worldwide.

The Employment Readiness Program / Army Community Service and JobZone Staff Members invite you to participate in our first Job Fair to be held at the Community Center. We hope you will support the Fort Belvoir military community by being available on March 19th to meet with job candidates from many different skill levels.

As the founder of JobZone, Janet continues her recruiting services offering job fairs, and/or guidance in career development, to meet the needs of employers, colleges, and job seekers. Janet has built a successful network of job seekers, employers, recruiters, military representation and associations.

Janet's experience and training in career development, recruiting, and networking, as well as her extensive management, marketing and sales background in the industrial community, have coincided to meet the needs of both the employer and job seeker.

Janet is a member of the Fredericksburg Regional Chamber of Commerce (King George, Fredericksburg, Charlottesville), Navy League, Dahlgren's Local Breakfast Club, Rotary Club International, Patuxent River Partnership in Southern Maryland, and a member of the Association of Job Search Training. She is a graduate of Virginia Polytechnic Institute & State University with a B.S. in Marketing. She attended George Mason University and completed graduate courses in Counseling and Assessment Training.

Click here to view the latest listing of JobZone event.

<http://www.jobzoneonline.com/events/events.html>

We hope to see you on board with our first Fort Belvoir's event on Friday, March 19th, 2010, sponsored by Army Community Service – Employment Readiness Program. This event is partially supported by the Potomac News, Inc. and supported by the Belvoir Eagle for marketing coverage.